

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

ಸಂಖ್ಯೆ: ಪಪೂಶಿಇ/ಇ-ಆಡಳಿತ/ಎಸ್‌ಎಸ್‌ಟಿ/ವಿವೇತನ/2019-20

ನಿರ್ದೇಶಕರ ಕಛೇರಿ,
ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ,
18ನೇ ಅಡ್ಡರಸ್ತೆ, ಮಲ್ಲೇಶ್ವರಂ,
ಬೆಂಗಳೂರು-560012.
ದಿನಾಂಕ: 14-10-2019.

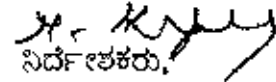
ಸುತ್ತೋಲೆ

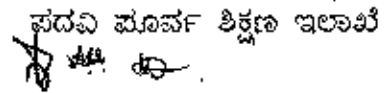
ವಿಷಯ: ಪದವಿ ಪೂರ್ವ ಕಾಲೇಜುಗಳಲ್ಲಿ ಎಸ್‌ಸಿ/ಎಸ್‌ಟಿ ವಿದ್ಯಾರ್ಥಿ ವೇತನದ
ಪೋರ್ಟಲ್‌ನಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿಗಳ ಮಾಹಿತಿಯನ್ನು ನಮೂದಿಸುವ ಬಗ್ಗೆ.

ಮೇಲ್ಕಂಡ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, 2019-20 ನೇ ಸಾಲಿನಲ್ಲಿ ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ವ್ಯಾಸಂಗ ಮಾಡುತ್ತಿರುವ ಪ್ರಥಮ ಹಾಗೂ ದ್ವಿತೀಯ ಪಿಯುಸಿ ವಿದ್ಯಾರ್ಥಿಗಳಲ್ಲಿ, ಎಸ್‌ಸಿ/ಎಸ್‌ಟಿ ವಿದ್ಯಾರ್ಥಿವೇತನಕ್ಕೆ ಅರ್ಹರಿರುವ ವಿದ್ಯಾರ್ಥಿಗಳ ಮಾಹಿತಿಯನ್ನು ಈ ಸಾಲಿನಿಂದ ಆನ್‌ಲೈನ್‌ನಲ್ಲಿ ಅಪ್‌ಡೇಟ್ ಮಾಡಬೇಕಾಗಿರುತ್ತದೆ.

ಈ ಸಂಬಂಧ ಸದರಿ ಪೋರ್ಟಲ್‌ನಲ್ಲಿ ಅರ್ಹ ವಿದ್ಯಾರ್ಥಿಗಳ ಮಾಹಿತಿಯನ್ನು ಅಪ್‌ಡೇಟ್ ಮಾಡಲು ಜಿಲ್ಲಾವಾರು ಲಾಗಿನ್‌ಗಳನ್ನು ಪ್ರತಿ 100 ಕಾಲೇಜುಗಳಿಗೆ 'ಒಂದು ಲಾಗಿನ್ ಐಡಿ' ಯಂತೆ ಸೃಷ್ಟಿಸಿ ಈ ಸುತ್ತೋಲೆಯೊಂದಿಗೆ ಲಗತ್ತಿಸಿ ಜಿಲ್ಲಾ ಉಪನಿರ್ದೇಶಕರಿಗೆ ನೀಡಲಾಗಿದೆ.

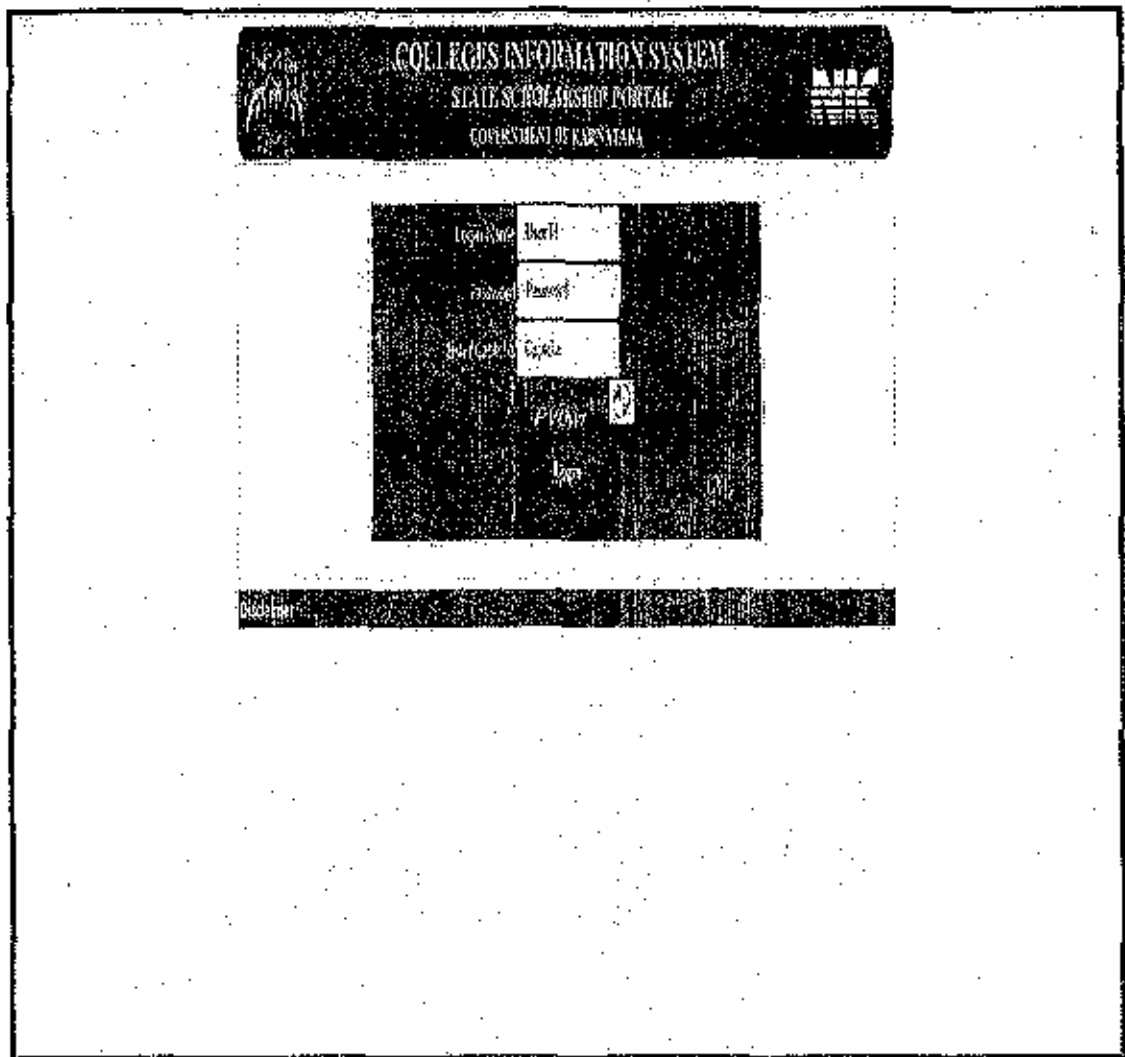
ಎಲ್ಲಾ ಜಿಲ್ಲಾ ಉಪನಿರ್ದೇಶಕರುಗಳು ತಮ್ಮ ಜಿಲ್ಲಾ ಹಂತಗಳಲ್ಲಿ ಬರುವ ಪದವಿ ಪೂರ್ವ ಕಾಲೇಜುಗಳಿಗೆ ಮಾಹಿತಿಗಳನ್ನು ಸದರಿ [<https://103.138.196.84/cis>] ಪೋರ್ಟಲ್‌ನಲ್ಲಿ ಅಪ್‌ಡೇಟ್ ಮಾಡಲು ಸೂಚಿಸಿದೆ. ಸದರಿ ಕಾರ್ಯಕ್ಕೆ ಅನುಕೂಲವಾಗುವಂತೆ User Manualನ್ನು ಈ ಸುತ್ತೋಲೆಯೊಂದಿಗೆ ಲಗತ್ತಿಸಿದೆ. ಹಾಗೂ ಈ ಎಲ್ಲಾ ಕಾರ್ಯ ದಿನಾಂಕ: 18-10-2019 ರೊಳಗೆ ನಿರ್ವಹಿಸಲು ಸೂಚಿಸಿದೆ. ಪ್ರತಿ ಕಾಲೇಜಿನ ಪ್ರಾಂಶುಪಾಲರು ತಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿನ ವಿದ್ಯಾರ್ಥಿಗಳಿಂದ ಪಡೆಯುವ ಬೋಧನಾ ಶುಲ್ಕವನ್ನು ಸಮಾಜ ಕಲ್ಯಾಣ ವಿದ್ಯಾರ್ಥಿವೇತನ ಪೋರ್ಟಲ್‌ನಲ್ಲಿ ತಪ್ಪದೇ ನಮೂದಿಸಲು ತಿಳಿಸಿದೆ.


ನಿರ್ದೇಶಕರು,

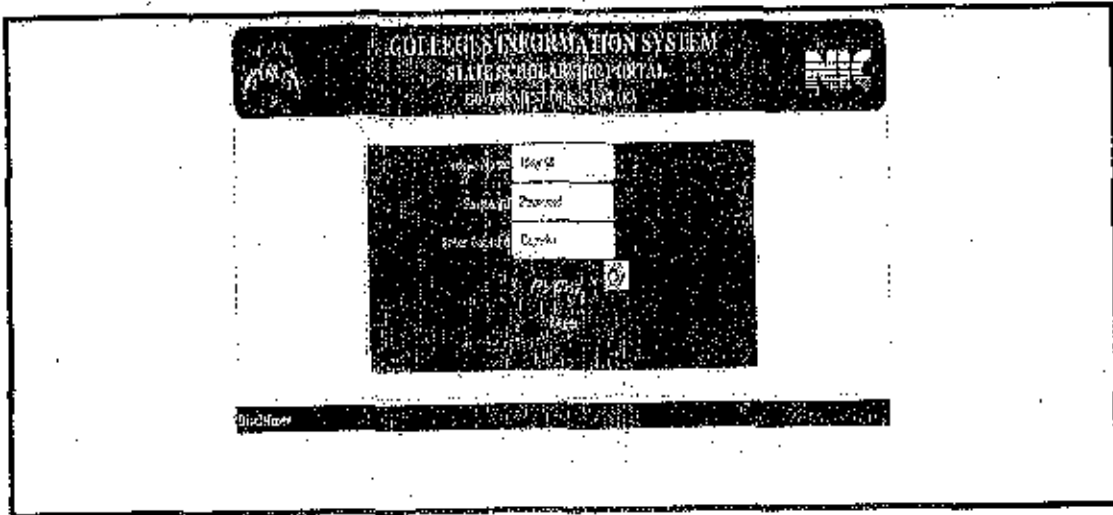
ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ


ಪ್ರತಿಗಳನ್ನು:

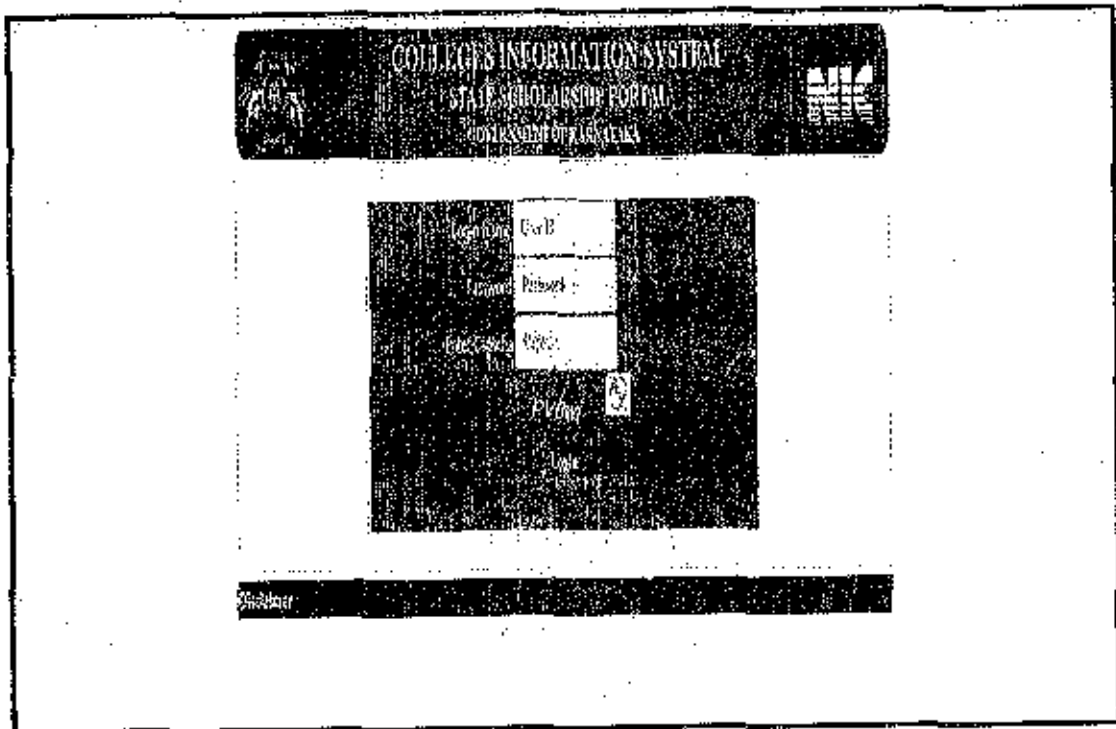
1. ಎಲ್ಲಾ ಜಿಲ್ಲಾ ಉಪನಿರ್ದೇಶಕರು, ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಇವರಿಗೆ ಮುಂದಿನ ಸೂಕ್ತ ಕ್ರಮಕ್ಕಾಗಿ.
2. ಮಾನ್ಯ ನಿರ್ದೇಶಕರ ಆಪ್ತ ಶಾಖೆ, ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ಬೆಂಗಳೂರು - ಮಾಹಿತಿಗಾಗಿ
3. ಇ-ಆಡಳಿತ ಶಾಖೆ, ಪದವಿ ಪೂರ್ವ ಶಿಕ್ಷಣ ಇಲಾಖೆ, ರಾಜ್ಯದ ಎಲ್ಲಾ 32 ಜಿಲ್ಲೆಗಳ ಜಿಲ್ಲಾ ಉಪನಿರ್ದೇಶಕರುಗಳ ಇ-ಮೇಲ್‌ಗೆ ಅಳವಡಿಸಲು.
4. ಕಚೇರಿ ಪ್ರತಿ.



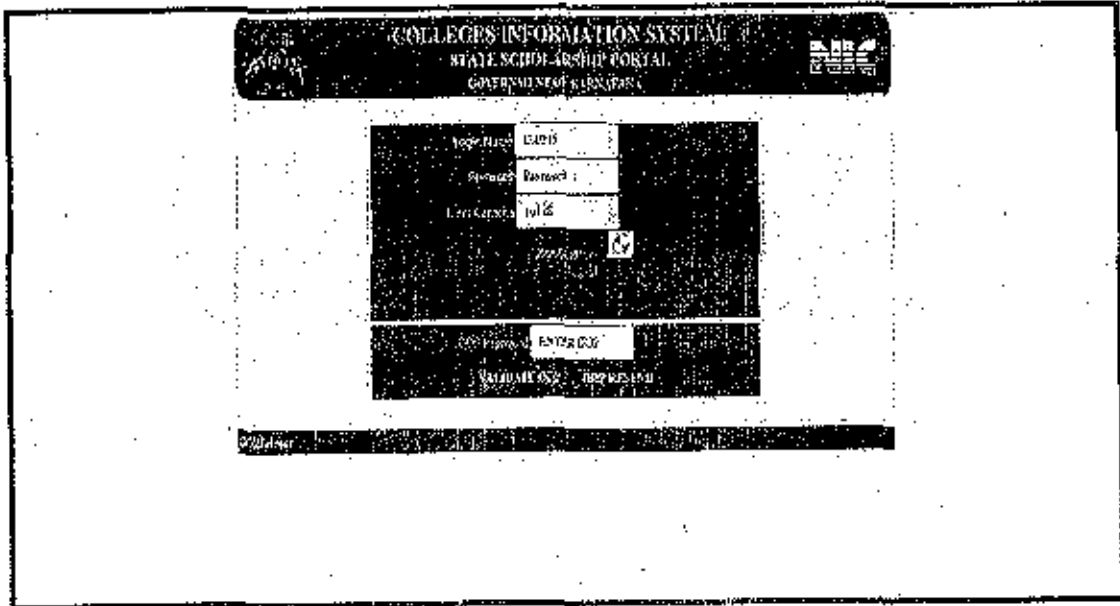
**User Manual for Universities' Users to Access Data Entry
Module in College Information System**



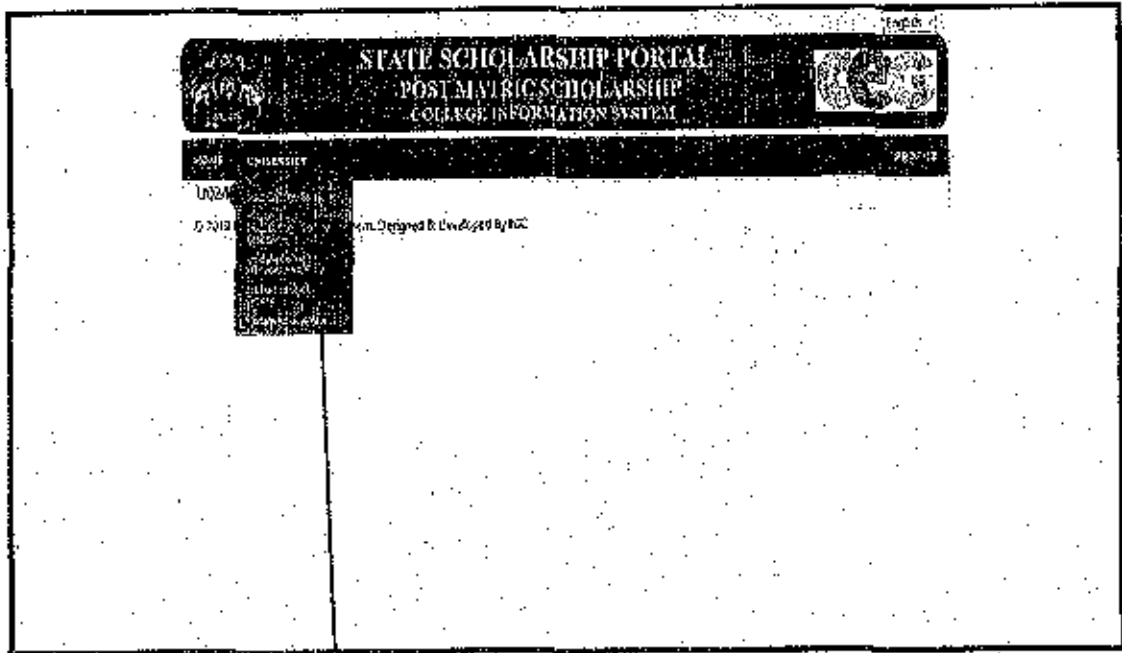
In order to access the College Information System application from an internet browser, open your internet browser and type [<https://103.138.196.84/cis>] in the address bar and press enter. Web Page as shown in the above screenshot will open.



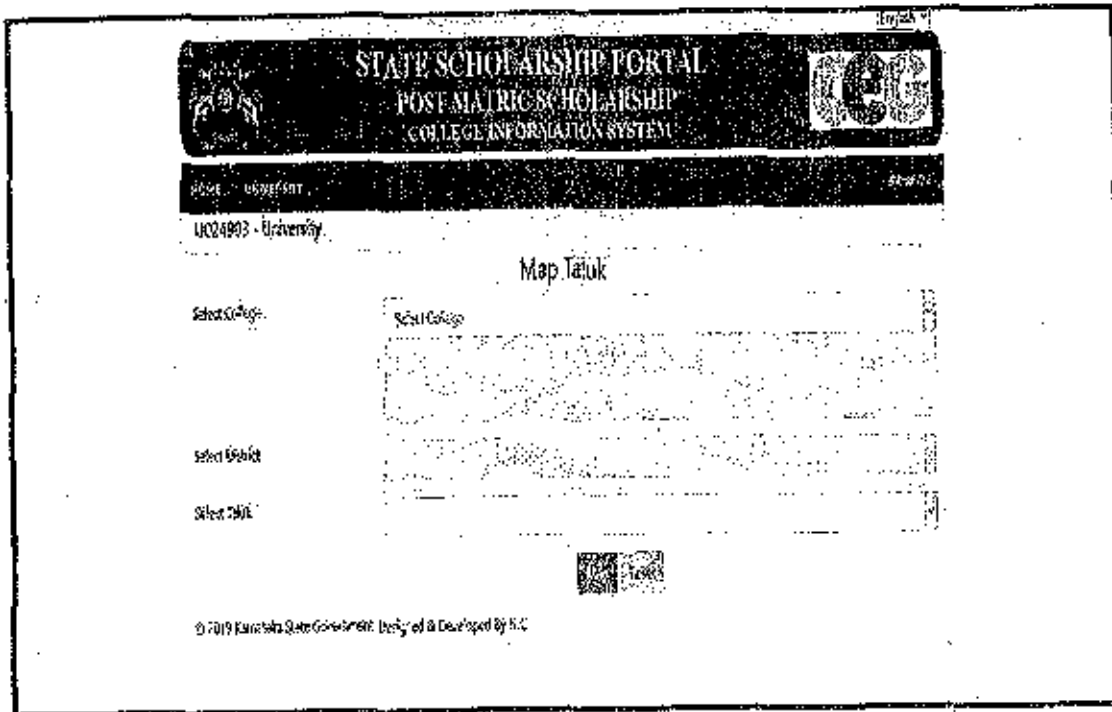
University User should Enter Login Name, Password, Captcha & should Click on LOGIN button.



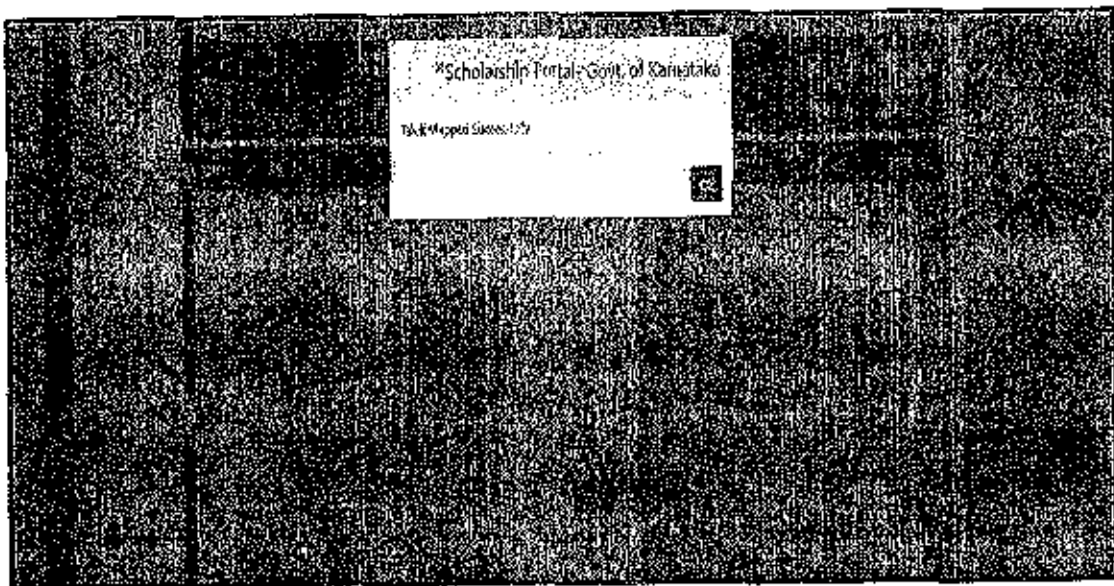
University User should then enter the ODP received to his/her mobile number and click on "VALIDATE ODP" button.



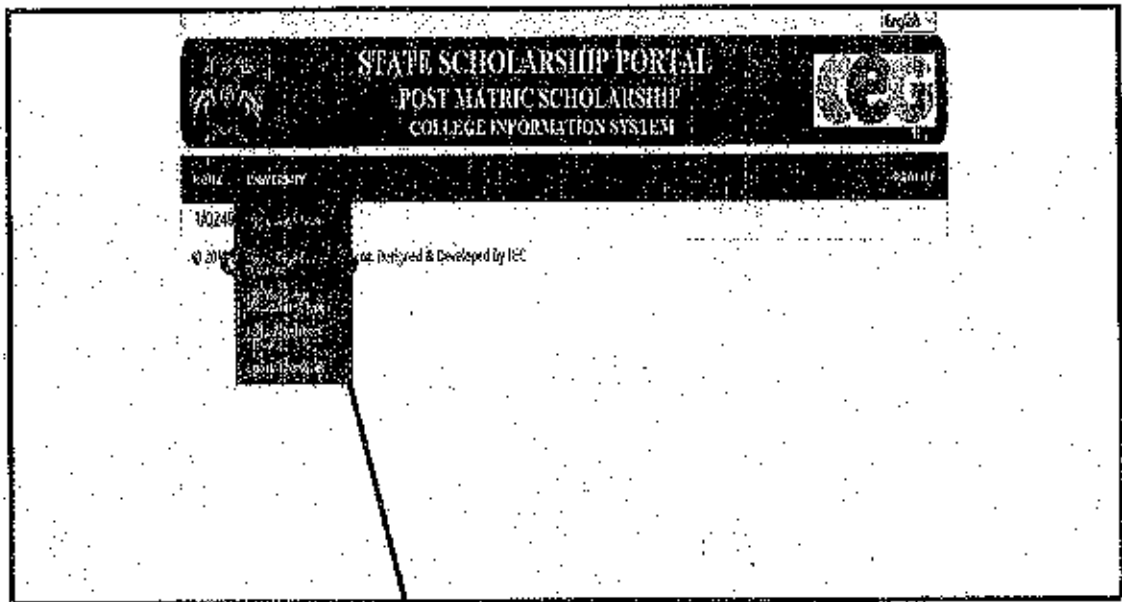
User should click on "Map College Taluk" link in "UNIVERSITY" menu in order to map a selected college to a particular taluk.



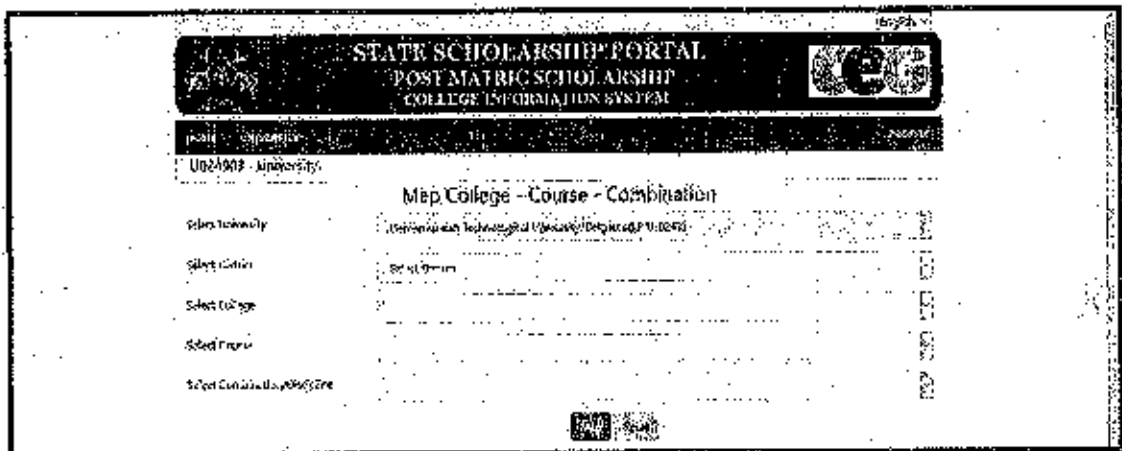
University User should then Select College to which he/she has to map a taluk from the "Select College" drop-down list, Select Taluk to which he/she has to map the selected College from the "Select Taluk" drop-down list should then click on the "Map" button.



Pop-up message as specified in the above screenshot appears when the user clicks on "Map" button.

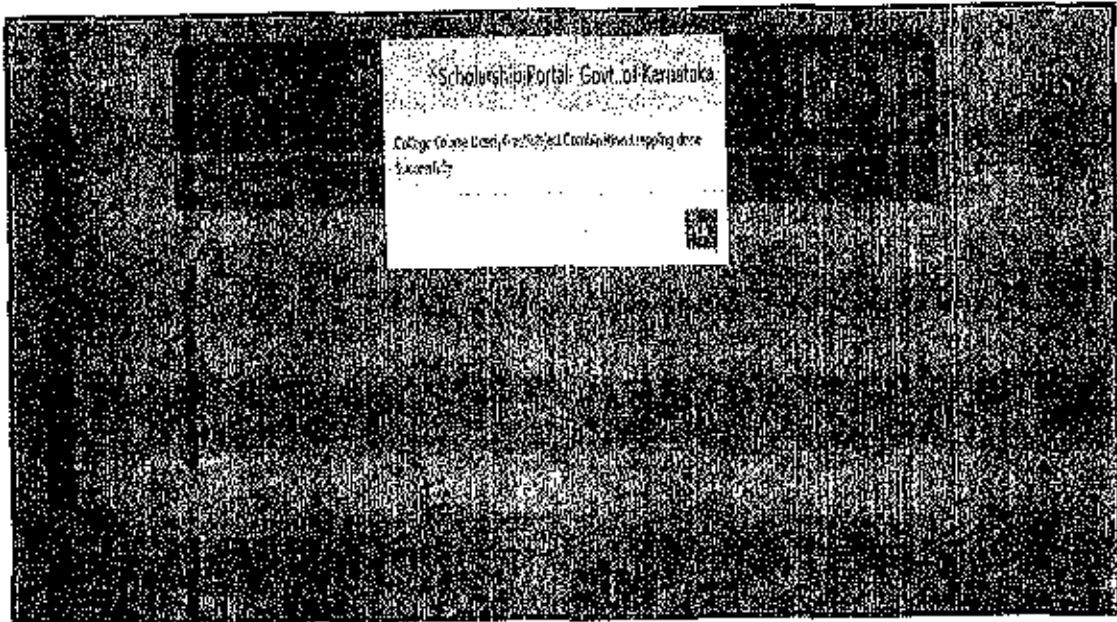


User should click on "Map College Course Discipline" link in "UNIVERSITY" menu in order to map a selected college to a particular Course and Combination/Discipline.

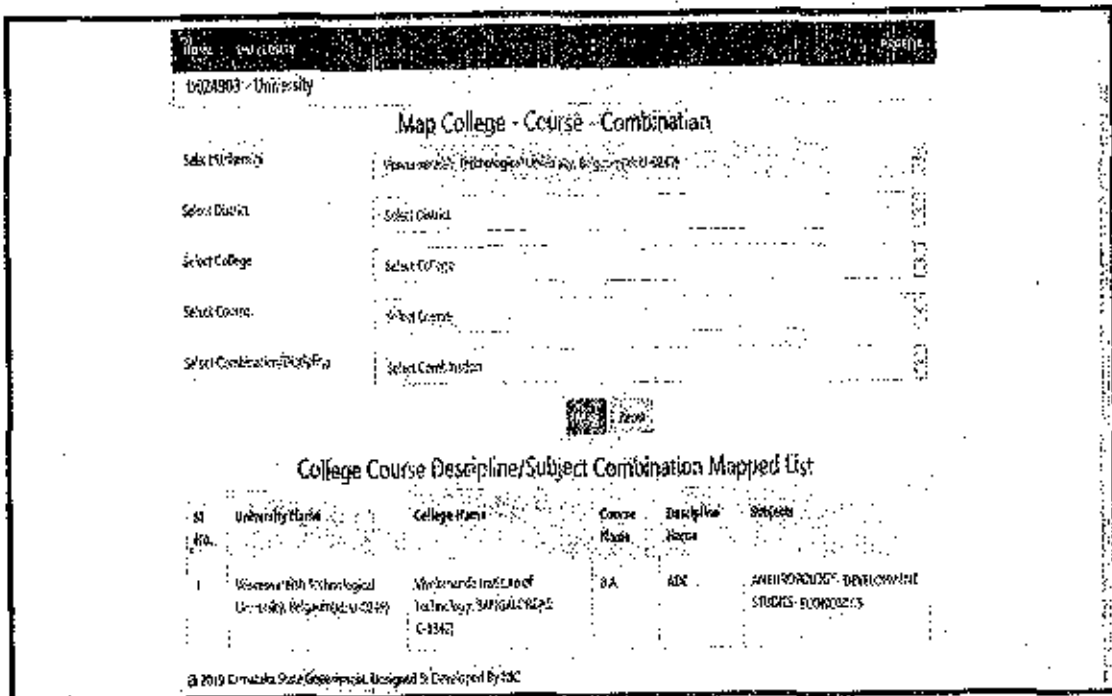


User should then Select District of the College from the "Select District" drop-down list, Select College to which he/she has to map Course & Combination/Discipline from the "Select College" drop-down list, Select Course to which he/she has to map the selected College from the "Select Course" drop-down list, Select Combination/Discipline from the "Select Combination/Discipline" drop-down list and should then click on the "Map" button.

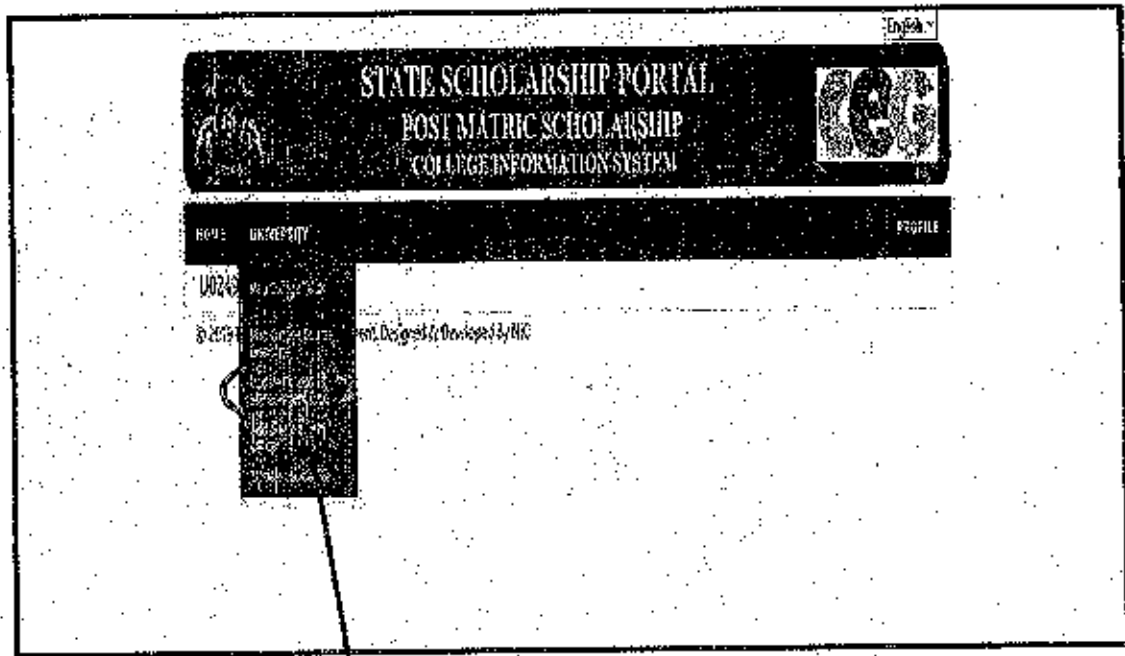
NOTE: Combination/Discipline added by the Department User will only be displayed in the "Select Combination/Discipline" drop-down list.



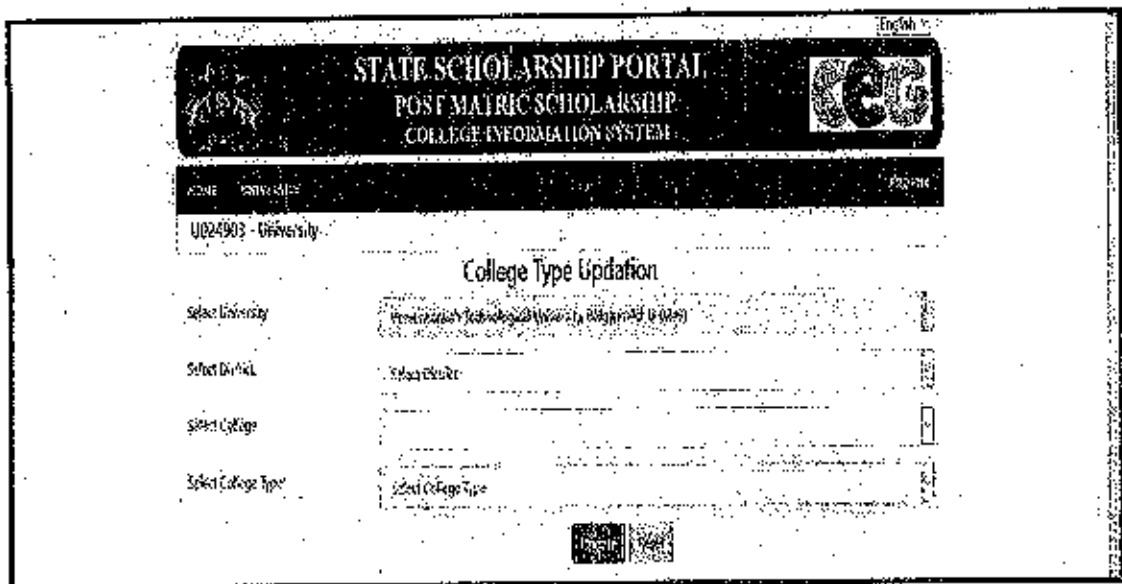
Pop-up message as specified in the above screenshot appears when the user clicks on "Map" button.



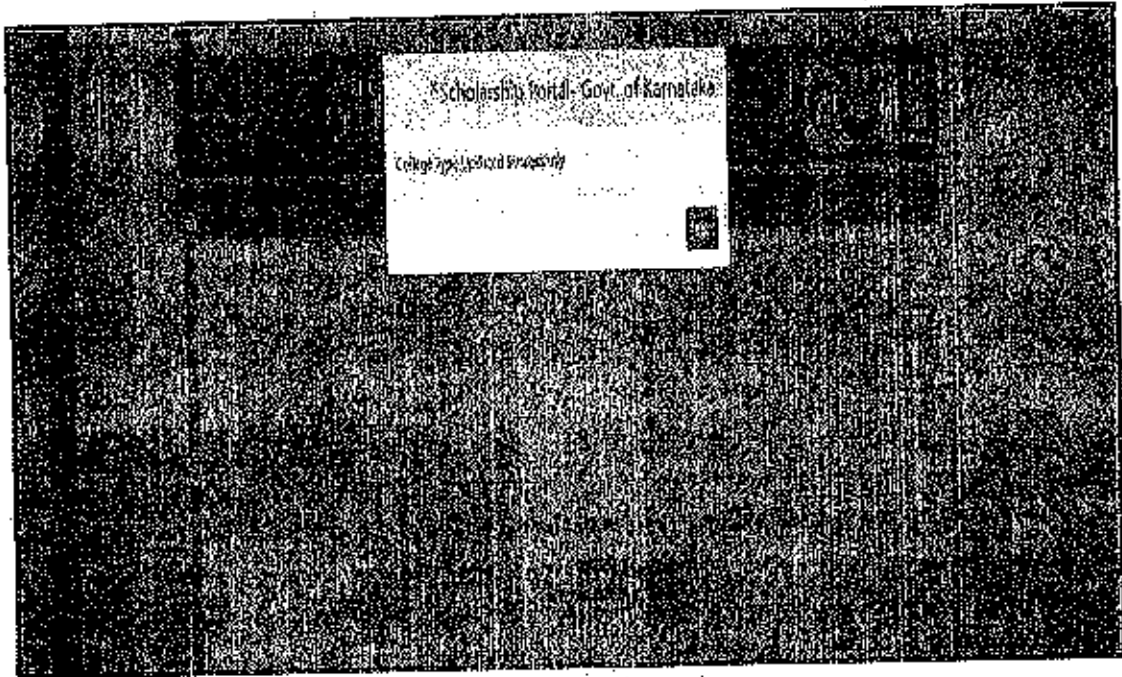
College - Course - Subject Combination/Discipline that mapped by the University user will be displayed in the "College Course Discipline/Subject Combination Mapped List" grid as shown in the above screenshot.



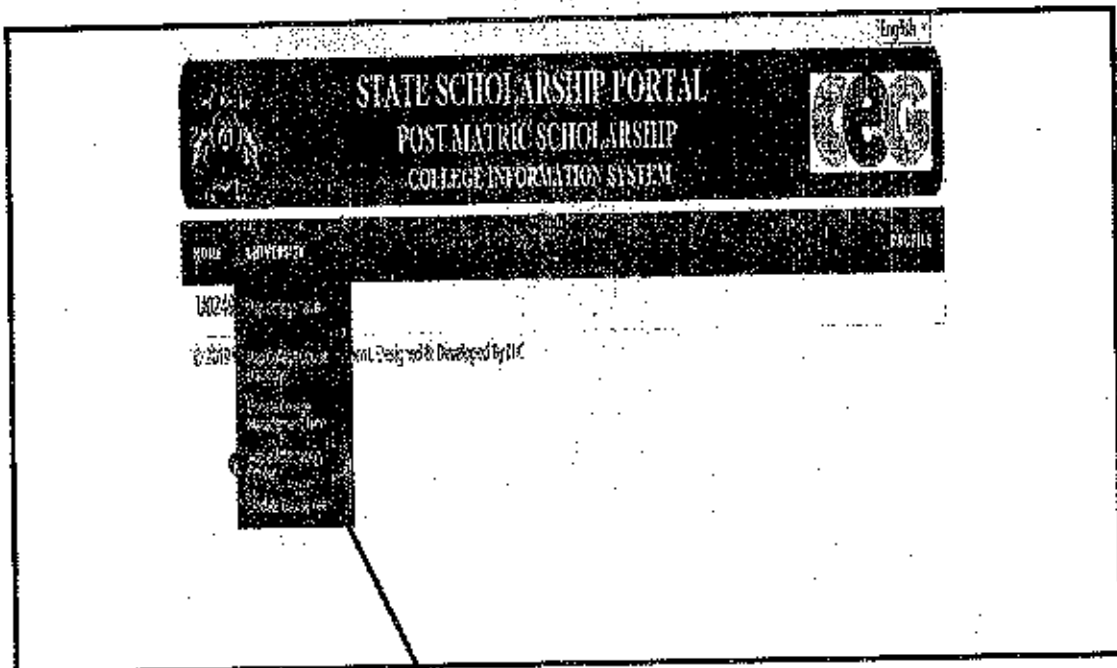
User should click on "Update College Management Type" link in "UNIVERSITY" menu in order to update type of the selected college (i.e; Govt/Aided/Unaided, etc...).



User should Select District of the college from the "Select District" drop-down list, Select College from the "Select College" drop-down list, Select Type of College from the "Select College Type" drop-down list and should then click on the "Update" button.




Pop-up message as specified in the above screenshot appears when the user clicks on "Update" button.



User should click on "Add e-Attestation Officer" link in "UNIVERSITY" menu in order to designate/map a college staff as e-Attestation Officer.

STATE SCHOLARSHIP PORTAL
POST-MATRIC SCHOLARSHIP
COLLEGE INFORMATION SYSTEM




HOME | UNIVERSITY | PROFILE

U024903 - University

Update e-Attestation Officer


Select College	Select College
Select Designation	Select Designation
Aadhaar No	Enter Aadhaar No
Name as in Aadhaar	Enter Name as in Aadhaar
Mobile No	Enter Mobile No
Email	Enter Email



User should Select college for which e-Attestation Officer is to be mapped from the "Select College" drop-down list, Select Designation of he/she who is to be mapped as e-Attestation Officer from the "Select Designation" drop-down list, Enter Aadhaar Number, Name as in Aadhaar, Mobile Number & eMail ID of the e-Attestation Officer in the respective input fields provided and should then click on "Save" button.

Update e-Attestation Officer

Select College	Select College
Select Designation	Select Designation
Aadhaar No	Enter Aadhaar No
Name as in Aadhaar	Enter Name as in Aadhaar
Mobile No	Enter Mobile No
Email ID	Enter Email ID

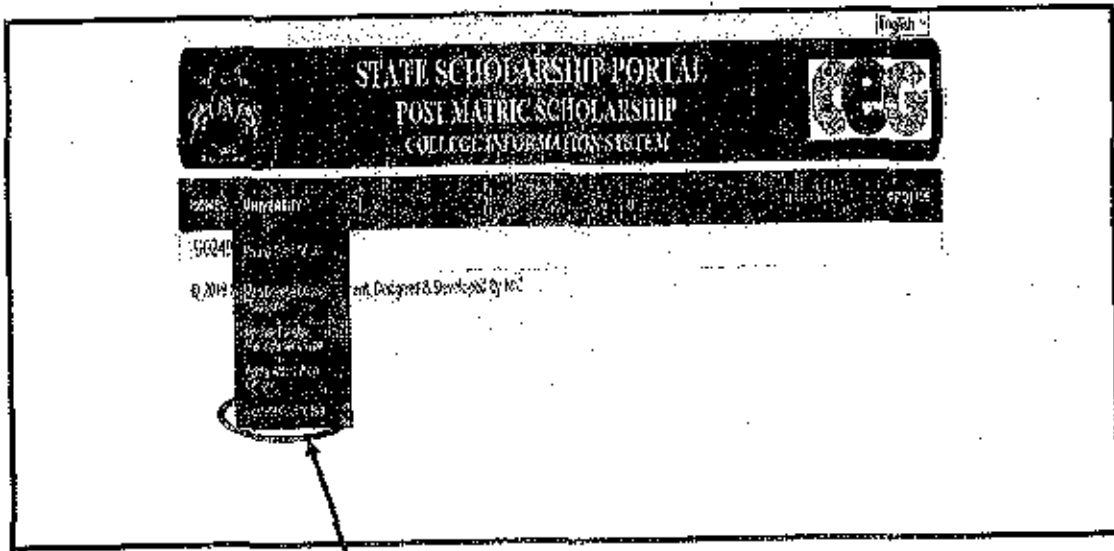


Updated e-Attestation Officer List

Sr No.	College Name	Name of the Officer	Designation
1	Waghmare College of Engg. & Tech. (W.C.E.T.)	Dr. P. V.	Proctor

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Details of the college staff thus mapped by the University user as e-Attestation Officer will be displayed in the "Updated e-Attestation Officer List" grid as shown in the above screenshot.



User should click on "Update Course Fee" link in "UNIVERSITY" menu in order map fee structure for a selected course.

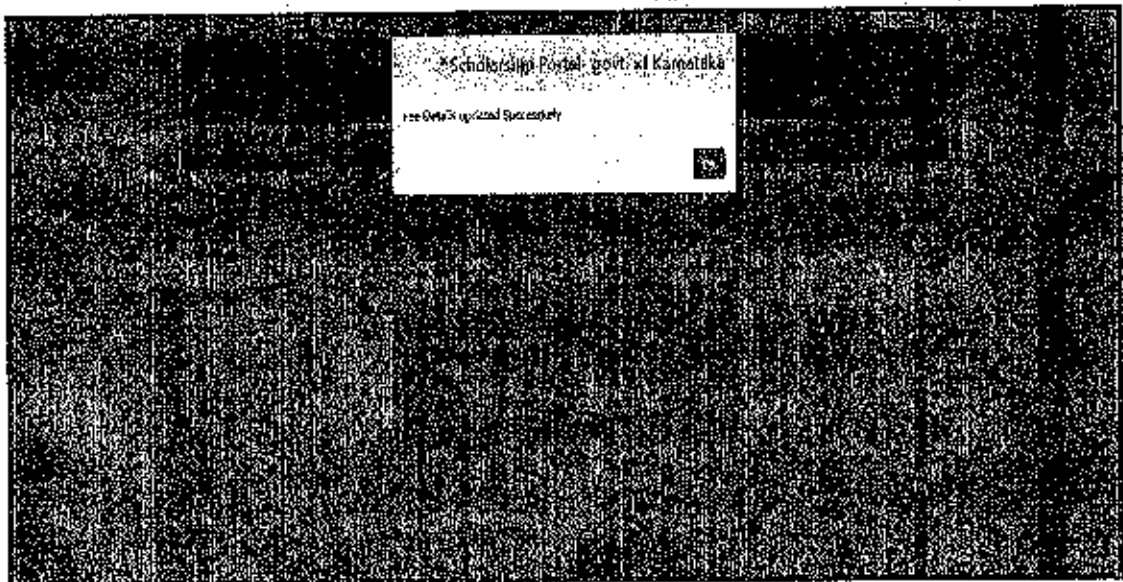
The screenshot displays the 'Update Course Fee' form. The header is identical to the previous screenshot. The form contains several selection fields:

- Select University:** 0024903 - University
- Select District:** [Dropdown menu]
- Select Year:** 2019-20
- Select Object:** [Dropdown menu]
- Select College:** [Dropdown menu]
- Select Course:** [Dropdown menu]
- Select Duration:** 1 Year
- Select Combination/Discipline:** [Dropdown menu]
- Year:** [Dropdown menu]

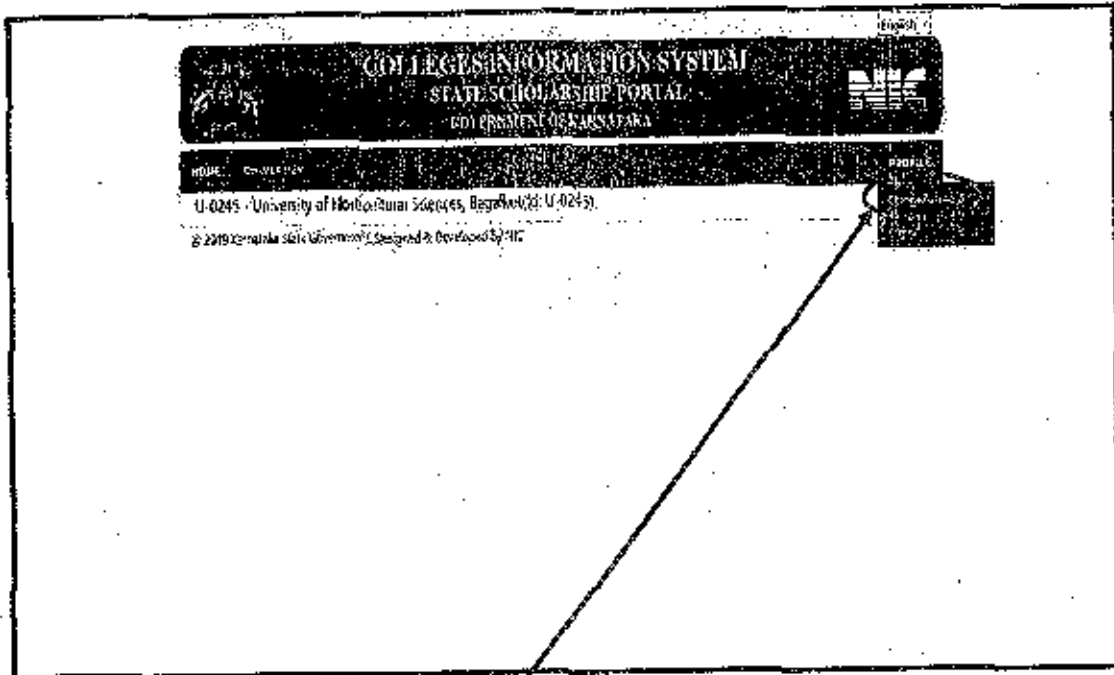
User should Select Financial Year from the "Select Financial Year" drop-down list, Select district of the college from the "Select District" drop-down list, Select college from the "Select College" drop-down list, Select course for which the fee structure is to be mapped from the "Select Course" drop-down list, Select duration of the selected course from the "Select Duration" drop-down list, Select Combination/Discipline of the selected course from the "Select Combination/Discipline" drop-down list, Select Year of the course for which the fee is to be added from the "Year" drop-down list.

Library Fee	0
Admission Fee	0
Library Fee	5
Study Room Fee	0
Magazine/Calendar Fee	0
University Fee	0
Development Fee	0
Board Fee	5
Other Fee	5
Sports Fee	0

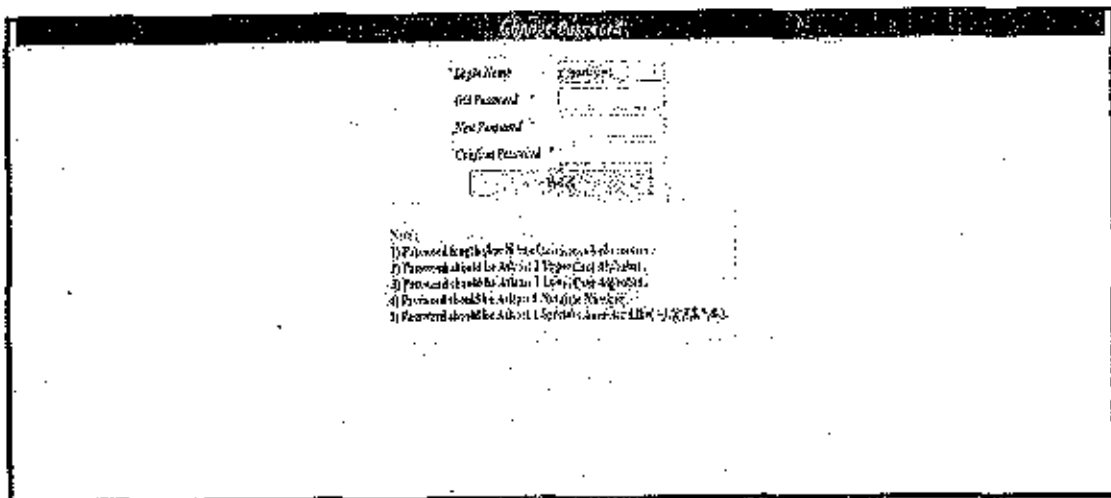
User should then enter the Fee Amount against each Fee Type and should then click on "Add Fee" button.



Pop-up message as specified in the above screenshot appears when the user clicks on "Add Fee" button.

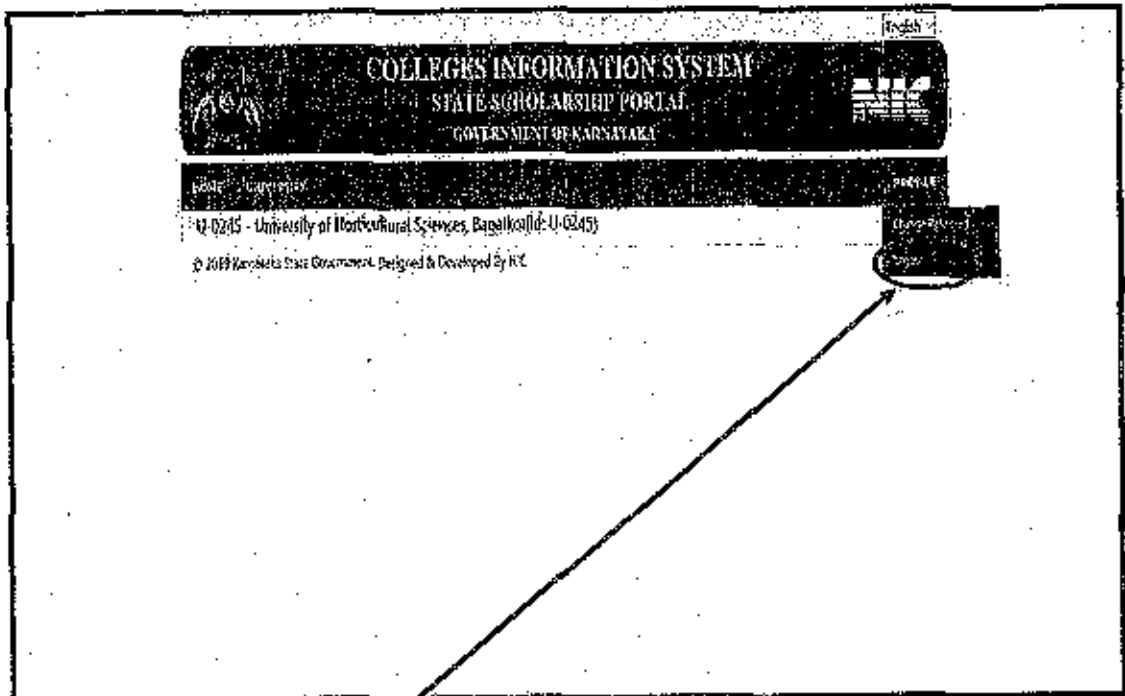


Department User has to click on "Change Password" link from the "PROFILE" menu in order to Change Password for the department user account.



Department User has to enter Old Password that has to be changed in the "Old Password" input field, enter New Password that should be updated in the "New Password" input field, should re-enter the New Password in "Confirm Password" input field and click on "Update" button.

NOTE : User has to create his/her Password by following the policy as specified in the Change Password screen.



Department User has to click on "Logout" link from the "PROFILE" menu in order to log out from the department user account.

