



GOVERNMENT OF KARNATAKA

Office of the Directorate, Pre-University Education 18th Cross, Malleswaram, Bangalore -12.

No. PUE/CMP/AC-R/2018-19

Dated: 18-12-2018

INVITATIONS FOR QUOTATIONS

Subject: Quotation for servicing/repair of Air-conditioners in Computer section of Department of PUE

The Department of Pre University Education invites sealed quotations from reputed firms engaged in undertaking the servicing/repair of Air Conditioners. The firms forwarding their quotations must comply with the terms and conditions mentioned therein. The firms must have adequate experience in servicing/repair of Air Conditioners in Government Ministries/Departments/Organizations and having qualified AC mechanics/ technicians on its roll, as per the Details given below.

Sl. No.	Description of items	Quantity	Rates
1.	Voltas 2.0 Ton	05	
2.	LG 1.5 Ton	03	
Total		08	

Eligibility Criteria

1. The Agency must be working at present with at least 2 Government sectors and should provide supporting letters.
2. The Agency will deploy qualified Technicians, Copies of the diplomas or degree certificates of the Technicians must be submitted.
3. The Agency must have experience and expertise to repair Air Conditioners.
4. Rates should be quoted, keeping in view the terms and conditions.


Terms and Conditions

While furnishing the quotations the following points should be carefully noted.

1. Please print clearly on envelope "QUOTATIONS FOR SERVICING/REPAIR OF AIR CONDITIONERS" in block letters .
2. The covers containing quotation should be sealed and sent to the address of "Joint Director (Exam), Dept. of Pre-University Education, 18th cross, Malleswaram, Bangalore – 560012" on or before 03:00 pm 26 -12-2018
3. The quotations will be opened on 26-12-2018 at 5.00 pm in the chamber of the Joint Director (Exam), Dept. of Pre-University Education, 18th Cross, Malleswaram, Bangalore-12 in presence of the bidders who are present at the time of opening.
4. Rates for servicing/repair of Air-conditioners should be clearly mentioned in the format.
5. The taxes or service charges if any should be shown separately.
6. Defects liability period of repair must be provided for minimum one year.
7. The successful firm has to enter into an agreement for the completion of assigned work.
8. The successful firm will be required to start working immediately after award of the work. The Department shall, however, has the right to terminate the agreement of assigned work at any time without any reason thereof

9. The work to be undertaken by the agency includes repair and replacement of all controls, compressors, and fan motors including gas charging excluding sheet metal work.
10. In case of supply of any parts, charges such as packing and forwarding delivery charges GST etc., if any, should be mentioned clearly and separately. In the absence of their not being mentioned, no claim for any additional charges may be entertained later.
11. Servicing/repair will be carried out in the office premises. However, the work that cannot be carried out within the premises may be done outside but no extra payment will be made for that.
12. Replacement of all parts (if necessary) should be of same brand as original.
13. The air conditioners or part thereof, taken to the workshop will have to be brought back within two days, failing which the cost of the machine/part will be recovered from the firm
14. The Agency shall be responsible for smooth and satisfactory working of the air conditioners.
15. The Department shall not be responsible for any loss, breakage or theft of Agency's material for which he has to make his own arrangements for storage.
16. The Department shall not pay any compensation in respect of any injury or death caused to the workers of the Agency. It will be the sole responsibility of the Agency.
17. Please mention the period for which quotations are valid under normal conditions.
18. Quotation received after the prescribed date and time will be rejected.
19. Material required, if any, during the service/repair of AC's, should be made available for inspection to representative of this Department as required by this office.
20. The party whose rates are accepted will have to enter into a agreement with this office for servicing/repair and supply the items required (if necessary) in accordance with the settled price, delivery schedule, taxes, method of payment including submission of bills, packing, transport etc.
21. The undersigned reserves the right of rejecting all or any of the quotations without assigning reason for their rejection and will not be bound to accept the lowest quotation.
22. For payment purpose, the bills should be submitted on completion of the assigned work. No increase in amount shall be considered at all during the period of validity of quotation. No other charges like transportation fare etc., will be payable.
23. The payment of servicing/repair charges will be made within 15 days of submission of the bill.
24. No advance payment will be made in any case.
25. Each party must clearly mention any exclusion separately.
26. The firm / party will prepare separate log books for each of the machines to be taken under for servicing/repair.

All interested parties should make sure that they can fulfill the eligibility criteria and the above terms and conditions before submitting their quotations.


Director,
Department of PUE.
DCH

Copy to,

1. Notice board of the Department.
2. The Accounts Officer, Pre-University Education for information and requested to present at the time of opening the quotations.
3. The PA's to Director, Joint Director (Exam) for information.
4. Office Copy.
5. Website of PUE Dept.